

# Council on Educational Technology

Capital School District Office  
198 Commerce Way  
Dover, Delaware 19904  
Board Room

## Meeting Minutes

February 26, 2019  
9:00 A.M.

**Members Present:** Kristine Bewley, Caleb Bontrager, Chris Cohan, Patches Hill, Ruth Ann Jones, Michael League, Chuck Longfellow, Steve Mancini, Alyssa Moore, Jon Sheehan, Dan Shelton, Jim White, Patrik Williams, Mary Nash Wilson

**Members Absent:** Denise Stouffer

**Others Present:** Tony Clemmons, Jim McGee, Jennifer Roussell, Elizabeth Lewis

### I. Opening

- A. **Call to Order:** Alyssa Moore called the meeting to Order at 9:06 A.M.
- B. **Roll Call**  
Alyssa Moore conducted roll call for the meeting with 14 members present (Bewley, Bontrager, Cohan, Hill, Jones, League, Longfellow, Mancini, Moore, Sheehan, Shelton, White, Williams, and Wilson).
- C. **Approval of Agenda**  
A motion was made by Kristine Bewley and seconded by Mary Nash Wilson to approve the amended agenda. The motion carried unanimously (Bewley, Bontrager, Cohan, Hill, Jones, League, Longfellow, Mancini, Moore, Sheehan, Shelton, White, Williams, and Wilson).
- D. **Approval of Minutes**  
A motion was made by Chuck Longfellow and seconded by Steve Mancini to approve the January 17, 2019 minutes. The motion carried unanimously (Bewley, Bontrager, Cohan, Hill, Jones, League, Longfellow, Mancini, Moore, Sheehan, Shelton, White, Williams, and Wilson).

### II. Discussion of Council Meeting Dates

It was determined that the largest number of members would be available on the following dates:

- March 21<sup>st</sup> at 9:00 A.M.
- April 29<sup>th</sup> at 12:30 P.M.
- May 31<sup>st</sup> at 9:00 A.M.

A motion was made by Mary Nash Wilson and was seconded by Jon Sheehan to approve the dates. The motion carried unanimously (Bewley, Bontrager, Cohan, Hill, Jones, League, Longfellow, Mancini, Moore, Sheehan, Shelton, White, Williams, and Wilson).

### III. Discussion of Council Schoology Group

Alyssa Moore created a private Schoology group for council members to share documents. Documents are located in the Resources folder.

### IV. Presentations

- a. Steve Mancini and Kristine Bewley presented the *Technology needs* of the modern classroom based on feedback from TechMACC members.
- b. Mike League and Jim White presented the *Instructional needs* of the modern classroom based on feedback from the Digital Learning Cadre and Communication and Collaboration Network (CNN).

### V. Discussion of Development of the Vision of the Council

#### **Draft Purpose:**

The purpose of the council is to collaboratively develop a set of priorities and initiatives that they will advocate for in order to create a vibrant, modern and equitable learning environment for students that are reliable, secure, sustainable and efficient across the state that includes the personnel, equipment, tools and planning to implement successfully.

#### **Draft Vision:**

All students in Delaware have equitable access to the necessary resources, staffing and tools to learn in the modern world and that these tools have the speed and access to ensure individual success.

### VI. Discussion of Priorities and Next Steps

**Discussion of Needs Assessment:** Discussion took place regarding needs based on the evolution of technology. Content filtering was discussed as a priority. Needs regarding content filtering included: development of a state universal policy, with a parental consent and possible additional filtering components, for at-home devices; how to introduce devices in the classroom; and how to easily pull data from devices to check the history log for each student. Issues that arose during the conversation included network capacity and growth of bandwidth, lifespan of devices, initial funding, and funding for sustainability.

Instructional and Technical Priorities were not discussed.

### VII. Other Items for Discussion

Steve Mancini informed the Council that he changed positions.

### VIII. Public Comment

None.

### IX. Adjournment

A motion to adjourn was made by Mike League and seconded by Chris Cohan. The motion carried unanimously (Bewley, Bontrager, Cohan, Hill, League, Longfellow, Jones, Mancini, Moore, Sheehan, Shelton, White, Williams, and Wilson). The meeting adjourned at 11:02 P.M.